

Town of Norfolk
Norfolk Town Board Organizational Meeting
January 09, 2025 **DRAFT**

The Norfolk Town Board held its Annual Organizational Meeting on Thursday, January 09, 2025 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilwoman Jean Gang, Councilman Travis Villnave, Councilman Martin Blair Sr. and Deputy Supervisor Eric Molnar.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order @ 6pm.

APPROVAL OF MINUTES

The minutes of the 12/12/2024 Town Board Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

The minutes of the 12/30/2024 Year End Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried

SUPERVISOR’S UPDATE

- Raymondville Skate Shack – Estimate from Tim Wunder for improvements to the building were discussed.
 - Decision to move forward with improvements to the skate shack (\$1,715.00 materials & 30 hrs labor) was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

ORGANIZATIONAL ITEMS

*Resolution #1 of 2025: A Resolution delegating the power and duties of administration and supervision to the Town Supervisor was reviewed and adopted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

ORGANIZATIONAL ITEMS *(continued)*

*Meeting Dates: The schedule of 2025 Town Board Meeting dates was reviewed and approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

*Appointments: The list of Annual Appointments was reviewed and approved with a motion by Deputy Supervisor Molnar and Councilwoman Gang. All in Favor – Carried

REPORTS

*Annual Police Report: The 2024 annual report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilman Villnave and Councilwoman Gang. All in Favor – Carried

- Supervisor Pernice noted that the NYS Division of Criminal Justice Services did not approve the Constable position that was enacted via Local Law # 4-2024. Resulting local impact (if any) being investigated.

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilman Blair and Councilwoman Gang. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon offered the following updates: Not available.

EXECUTIVE SESSION

none

ACTION ITEMS

*Norfolk Rescue Squad Contract 2025: The annual contract with the Norfolk Volunteer Rescue Squad in the amount of \$1,500.00 per month was reviewed and approved with a motion by Councilwoman Gang and Councilman Villnave. All in Favor – Carried with Councilman Molnar abstaining.

*Jolly Agers Contract 2025: The annual contract with the Jolly Agers in the amount of \$2,500.00 was reviewed and approved with a motion by Councilman Villnave and Councilwoman Gang. All in Favor – Carried

*Decision to donate \$800.00 to the Volunteer Transportation Center, Inc. (VTC) was approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

*Decision to set Public Hearing for Local Law #1-2025 Moratorium on all Energy Storage System Development Operating within the Town on Thursday 2/13/2025 @ 5:30pm was approved with a motion by Deputy Supervisor Molnar and Councilman Villnave. All in Favor - Carried

*Decision to set Public Hearing for Local Law #2-2025 Tax Exemptions on Thursday 2/13/2025 @ 5:45pm was approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor - Carried

*Appointment of Maria Peacock to the Norfolk Hepburn Library Board of Trustees was approved with a motion by Councilwoman Gang and Councilman Villnave. All in Favor - Carried

*Decision to accept Evan Kassian’s resignation as Norfolk Police Officer was approved with a motion by Councilman Villnave and Councilman Blair. All in Favor - Carried

*Resolution #2-2025 Budget Transfers as follows:

General B Fund

Transfer

From:	Fund Balance	909.02	\$73,553.08
To:	Police Grant Funds Eq	30102.2	\$73,553.08

was approved with a motion by Councilman Villnave and Councilwoman Gang. All in Favor - Carried

COUNCIL COMMENTS

Councilman Travis Villnave – Thanked the board for approving the funding for improvements to the Skate Shack in Raymondville and Tim Wunder for doing the work.

Councilwoman Jean Gang – none

Councilman Martin Blair Sr. – none

Councilman Eric Molnar – none

APPROVAL OF BILLS

The January Abstract of Vouchers in the amount of \$35,138.30 along with the following vouchers:

\$ 507.06	Norfolk Highway Dept (Fuel for Norfolk Police)
\$ 1,152.45	Fastenal
\$ 42.05	Home Depot
\$ 9.50	Grainger
\$ 319.00	NBT Insurance
\$ 165.00	Pease & Gustafson
\$ 115.10	Lowe's
\$ 35,400.00	Vantage
\$ 1,706.00	CST Group
\$ 5,600.00	Hwy EE Clothing Allowance (\$700.00 ea)
\$ 2,500.00	Bradley Crump
\$ 398.20	Merriman's
\$ 1,500.00	Norfolk Rescue Squad
\$ 1,210.90	Gillee's Auto, Truck & Marine
\$ 1,461.47	MX Fuels
\$ 38.00	UDIG

were reviewed and approved for payment with a motion by Councilman Villnave and Councilman Blair. All in Favor – Carried

PUBLIC COMMENTS

Bobbie Phillips noted that the first round of chocolate bar sales is complete and a second round has been ordered to raise funds for new Town Christmas Decorations. Expect to have \$2400 plus \$ raised from the upcoming Trivia Night (2/8/25 at the Coach Tavern) to be donated for this cause.

PUBLIC COMMENTS *(continued)*

Norfolk Town Justice Derek Stevenson inquired about the status of the Tax Exemptions for emergency responders and the upcoming deadline to apply. Supervisor Pernice noted that the town will be doing new local laws to update the current code. Public Hearing is scheduled for Thursday February 13, 5:45pm at the Norfolk Town Hall.

Legislator John Burke acknowledged the following:

- The county Real Property office is dealing with the incorrect tax bill issues that have occurred in some other towns (not in Norfolk) and working to come up solutions.
- Removal of the infested and/or dead Ash trees across the county is continuing. Supervisor Pernice inquired as to whether or not the county would be removing the stumps as well. John said he wasn't sure but would look into it and let him know.

ADJOURNMENT

The meeting was adjourned with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman – Travis Bond
Councilwoman – Jean Gang
Councilman – Martin Blair Sr.

Dated: January 23, 2025

Jill M. Molnar – Norfolk Town Clerk